

Roanoke Valley Area of Narcotics Anonymous
Area Service Committee Meeting Minutes
April 9, 2017

The ASC meeting opened at 2:30pm with a moment of silence followed by the Serenity Prayer and the 3rd Step Prayer, the 12 Traditions & 12 Concepts were read.

Voting GSRs Present:

Voted to accept March 2017 Minutes: Yes

Welcomed New Members/ Attendees: 0

Administrative and Subcommittee Role Call

Position	Name	Attendance
Chair	Josh B.	Present
Convention Chairperson	Denise Y.	Absent
Vice Chair	Vacant	Vacant
Treasurer	John C.	Present
Vice Treasurer	Vacant	Vacant
Secretary	Samantha D.	Present
Vice Secretary	Vacant	Vacant
RCM	Vanessa H.	Present
Alt. RCM	Debra M.	Absent
Policy	Vacant	Vacant
VRCC Director	Lawson K.	Present
Alt. VRCC Director	Vacant	Vacant
Literature	Kate G.	Present
Activities	Howard E.	Present
H&I Chair	Darryl M.	Present
PR Chair	Dottie E.	Present

Home Groups Roll Call

Group Name	GSR	Present	Group Name	GSR	Present
1,2,3... 24/7	Joey C.	Present	Just for Today	C.W.P.	Present
A.I.R.	Shaheed O.	Present	Night Owls	Vacant	Absent
Another Step to Freedom	Alisha S.	Absent	The Pain Stops Here	Danny	Absent
Breath of Life	Habib M.	Absent	Primary Purpose	Vacant	Absent
Buchanan Group	Chris N.	Absent	Principles Before Personalities	Randle M.	Present
Clean and Serene	Debra M.	Absent	Searching for Freedom	Brenda J.	Absent
Do or Die	Steven H.	Absent	Sicker Than Most	Vacant	Absent
Foundations of Recovery	Denise M.	Present	Time for Change	Vanessa H.	Present
Gainsboro Group	Lonnie T.	Present	Wecovery	Vacant	Absent
Grateful Heads	Beth L.	Present	We Do Recover	Vacant	Absent
Higher Power Hour	Beige K.	Absent	Weekends in Recovery	Donna L.	Present

Administration and Subcommittee Reports

Treasurer	John C.
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Report Attached

Activities	Howard E.
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I made a deposit of \$91.47 on 3/28/17 after I got out of the hospital I will be going to reserve the picnic area for Memorial Day, Fourth of July, and Labor Day. In Loving Service – Howard E.

Literature	Kate G.
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\$576.94 worth of literature was purchased from Free State Regional Service Center this month. More “guiding principles” books will be available next month. Total literature sales from homegroups to individuals at area service this month is \$709.85 In loving Service Kate

VRCC	Lawson K.
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VRCC held elections for officers. The following people were elected:

Raychel L. Treasurer

Andrea A. Vice Treasurer

Michelle M. Policy

Tanya K. Webmaster

Cambria Suites in Roanoke was chosen for the retreat happening May 6th. The Roanoke host group continues make great progress towards their convention

In Loving Service

Lawson

Home Group Reports

1, 2, 3, ...24/7

1,2,3 24/7 is doing well. Meetings open on time and sometimes close on time on Friday and Saturday nights with between 40 and 90 attendees. **Donation to Area -\$18.10**

AIR

Addicts in recovery doors are open at 7pm and closed at 8pm. We give away at least 1 NA book a month. That's how we pay our rent.

Clean and Serene

Sorry could not stay and we are doing fine at clean and serene. We are glad to welcome back J.T Homegroup celebrating will be held along with Vinney D. 18th anniversary on Saturday, April 15 2017. It will be a Eatin' Meetin' so come hungry

Donation to Area -\$5.25

Foundations of Recovery

Group doing very well. Always a good mix of newcomers and recovering addicts to share experience strength and Hope.

Gainsboro Group

No report meeting doors is being opened on time. The message is being carried. We are donating \$23 to Area. In loving Service The Gainsboro Group **Donation to Area -\$23**

Grateful Heads

Grateful Heads is doing well. The doors are opening on time and message is being carried. It's the part of the year to where we start having our outside meeting now that the weather is getting warmer. **Donation to Area-\$25.00**

Just For Today

Group is continuing to meet 3333 Williamson Road Huntington Court UMC and this will be a permanent change. Megan S. celebrating 2 years on 4/12/17. Pam P and CW celebrate 3 years on 5/2/2017 Nothing else to report at this time. In loving Service- CW

Time for Change

Homegroup member Howie E. celebrates 7 years meeting averages 10-20 people

Donation to Area-\$5.40

Weekends in Recovery

Doors have been opening early and attendance has been good. We will have two homegroup members celebrating Christine May 7th 1 year and Donna L. 2 years May 21st People are showing up early and staying late and the message is being carried to the still suffering addict. **Donation to Area- \$15.00**

Open Forum

An addict mentioned that she was concerned with the phrase "standing fee" in the motions that were voted on.

An addict discussed how activities obtains money for future events

An addict asked who can make a motion

Old Business

Pass – 7-0-2

Motion # 03-12-17-1

Made By: Josh B.

2nd By: Joey C

Motion

To change the definition of prudent reserve in policy to read as:

“A prudent reserve of two months’ worth of ASC’s standing fees (expenses) except expenses related to the purchase of literature. Also excluded from prudent reserve are all expenses associated with the Activities Subcommittee (which is held in a separate subsidiary bank account). Prudent Reserve is a monetary amount to be kept in the ASC account in order for the ASC to conduct business without risk of over drafting the account. Prudent reserve is not a set figure to be left untouched; it should be re-evaluated at least annually or as standing fees (expenses) change.”

Intent

To provide a clear definition of prudent reserve and its purpose.

Pass- 5-0-4

Motion # 03-12-17-2

Made By: Josh B.

2nd By: Joey C.

Motion

To reduce the standing fees for Secretary, Treasurer, Literature Chair, PR Chair, Policy Chair, RCM travel expense, VRCC Rep travel expense. The suggested new standing fees are presented below:

- Secretary: \$15 per month
- Treasurer: \$10 per month
- Literature Chair: \$10 per month for printing. Current \$900 standing fee remains the same. Remove \$5 per month for rent and remove \$5 twice yearly for renewing contract for subcommittee meeting space.
- PR Chair: \$100 per quarter for printing meeting lists. Remove \$15 per month for subcommittee meeting space. Remove \$100 per month to cover projects and expenses.
- Policy Chair: \$30 per month
- RCM Travel Expense: \$60 bi-monthly and \$50 once yearly for overnight stay
- VRCC Rep Travel Expense: \$20 bi-monthly. \$100 once yearly for Convention overnight stay

Intent

To reflect actual expenses incurred within each of these positions. Per analysis of monthly expenditures across all ASC positions, the current standing fees appear to be too high. By reducing the standing fees to the suggested amounts, the ASC will be more in line with monthly expenditures incurred resulting in a more accurate prudent reserve.

Pass 7-0-2

Motion # 03-12-17-3

Made By: Josh B.

2nd By: Joey C.

Motion

To add a clause at the top of Part II Section D: Disbursement of Funds that states all Standing Fees are disbursed on an As Needed Basis. The clause will read as follows:

- “The Standing Fees presented below will be disbursed on an As Needed basis.”

Intent

To clarify how standing fees are actually disbursed. Our policy implies that checks for standing fees are written to each sub-committee chair each month, which is incorrect. Standing fees are actually disbursed on an As Needed basis. If a sub-committee chair needs to utilize all or a portion of their standing fees either to be reimbursed for expenses already incurred or to make future purchases etc. then a check is written.

Pass- 5-0-4

Motion # 03-12-17-4

Made By: Josh B.

2nd By: Joey C

Motion

To remove the quarterly \$300 Standing Fee for Special Events (located in Policy at Part II, Section II, Subsection D: Disbursement of Funds, letter L.)

Intent

Historically, this standing fee has not been used and appears to be unnecessary at this time.

Pass-7-0-2

Motion # 03-12-17-05

Made By: Josh B.

2nd By: Joey C.

Motion

To add a separate Standing Fee for Rent for Subcommittee Meeting Space. This standing fee is \$15 per month.

Intent

Currently, all subcommittees excluding Activities (Literature, H&I, Public Relations and Policy) meet at one location for a total rent fee of \$15 per month. In our current policy, each subcommittee is allotted separate money for rent space which is inaccurate. This motion will clarify in ASC policy, that the total Subcommittee Rent Fee is \$15 per month.

New Business

Funds Request – 4-9-17-1

Amount -\$75.00

Reasons for Funds Request –

So we can have a great Memorial Day BBQ. This is for that activities to make sure things go well.

Nominations for Positions:

Vice Secretary

Policy Chair

Vice Chair

Alt. VRCC Director

Vice Treasurer

Announcements

- CLOSE AND CLEAN UP ***Next ASC will meet Sunday, May14, 2017 at 2:30pm**
- SERVICE POSITIONS STILL NEED TO BE FILLED: Please let your Homegroups know!