

Roanoke Valley Area of Narcotics Anonymous
Area Service Committee Meeting Minutes
March 12, 2017

The ASC meeting opened at 2:30pm with a moment of silence followed by the Serenity Prayer and the 3rd Step Prayer, the 12 Traditions & 12 Concepts were read.

Voting GSRs Present: 9

Voted to accept February 2017 Minutes: Yes

Welcomed New Members/ Attendees: 0

Administrative and Subcommittee Role Call

Position	Name	Attendance
Chair	Josh B.	Present
Convention Chairperson	Denise Y.	Absent
Vice Chair	Vacant	Vacant
Treasurer	John C.	Present
Vice Treasurer	Vacant	Vacant
Secretary	Samantha D.	Present
Vice Secretary	Vacant	Vacant
RCM	Vanessa H.	Present
Alt. RCM	Debra M.	Present
Policy	Vacant	Vacant
VRCC Director	Lawson K.	Absent
Alt. VRCC Director	Vacant	Vacant
Literature	Kate G.	Present
Activities	Howard E.	Absent
H&I Chair	Darryl M.	Present
PR Chair	Dottie E.	Absent

Home Groups Roll Call

Group Name	GSR	Present	Group Name	GSR	Present
1,2,3... 24/7	Joey C.	Present	Just for Today	C.W.P.	Absent
A.I.R.	Shaheed O.	Present	Night Owls	Vacant	Absent
Another Step to Freedom	Alisha S.	Absent	The Pain Stops Here	Danny	Absent
Breath of Life	Habib M.	Absent	Primary Purpose	Vacant	Absent
Buchanan Group	Chris N.	Absent	Principles Before Personalities	Randle M.	Present
Clean and Serene	Debra M.	Present	Searching for Freedom	Brenda J.	Present
Do or Die	Steven H.	Absent	Sicker Than Most	Vacant	Absent
Foundations of Recovery	Denise M.	Present	Time for Change	Vanessa H.	Present
Gainsboro Group	Lonnie T.	Present	Wecovery	Vacant	Absent
Grateful Heads	Beth L.	Present	We Do Recover	Vacant	Absent
Higher Power Hour	Beige K.	Absent	Weekends in Recovery	Donna L.	Present

Administration and Subcommittee Reports

Treasurer	John C.
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Report Attached

RCM	Vanessa H.
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Hi Family,

I attended regional 183rd this past February the 18th at 11am located at 1215 Lee St. Charlottesville VA. RDA from CARNA suggest that we take another look at the survey so that area can participate in the to service I bring this back because the dead line is coming soon and information is needed from our area to send to world. I have brought a copy to check/fill out. The third weekend of the month in April is 2 day GSR assembly in Williamsburg VA. RSC want to change that to one day in the non conference year. The 4th quadrant location is in Roanoke, Lynchburg, Bedford area on the 21st and 22nd of October 2017. We have been asked to search for a reasonable location for meeting and room's availability.

Vice Chair position nomination: Etta F- 22 years clean and 10 years in service @ regional level

Secretary – Neal was voted in this service meeting

RDA2 nomination- Randy D from Shenandoah Valley area 4 years service @ regional level 10 years clean willing to serve.

Chair position nomination – Bill M.

Open positions are speaker jam, vice treasurer, treasurer

In loving Service- Vanessa H.

Literature	Kate G.
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No literature order was placed last month before ASC today. There were very GSRs in attendance last month, so very little literature was ordered. The total amount of literature purchased this month is \$176.05 In Loving Service- Katelyn G.

Home Group Reports

1, 2, 3, ...24/7

Alive and well still meeting Friday and Saturday from 8pm-9:15PM.
Attendance dropped this month between 30 to 50. In loving Service – Joey C.
Donation to Area – \$3.70

AIR

Addicts in recovery. We study the literature for sale. Small attendance
everyone get a chance to share and get to know each other. Donation to Area-
\$10.00

Clean and Serene

Hi Family We are doing great and looking forward to our homegroup celebration which
will be held April 8th @ 12 noon. Of course it will be an eatin' meetin' so come hungry
bring a friend. Also at this function, Vinney D. will be celebrating 18 years. In loving
Service – Debra M.

Foundations of Recovery

Hello Family, Foundations is doing well with a strong message of recovery being shared.
Average attendance around 40 with many newcomers. ILS -Denise M.

Gainsboro Group

Doors open on time. Attendance 30-35 addicts. Roger P celebrates 12 years on 3/30/17
Donations to Area- \$73.73

Grateful Heads

Dear Family,

All is well in Grateful Heads, the meeting is opening on time. The message is being
carried. Donation to Area - \$35.00

Principles before Personalities

The group is doing well. Doors are open on time 20-35 in attendance. In loving Service –
Randle M. Donation to Area- \$10

Time for Change

Group meets Tuesday 11:45am at Trinity Presbyterian. Doors open 20-30 minutes early
and meeting begins and ends on time. Format Varies weekly. Donation to Area- \$10

Weekends in Recovery

We have been opening the doors on time and attendance has been good. We are
carrying the message to the still suffering addict and we have new homegroup members
to help with this important task. We had our group conscious and the group voted Donna
L. as the new GSR for our group. In loving Service – Donna L. Donation to Area- \$40.00

Open Forum

- An addict asked if we could ask the convention committee if homegroups could sell merchandise and/or registrations
- Another addict mentioned that her homegroup sells merchandise
- Chairperson mentioned the Area can not dictate what the homegroups can do during the meeting.
- An addict mentioned that these concerns can be brought up in the host committee meeting
- The RCM mentioned that there are no motions that are needed to be voted on

Old Business

N/A

New Business

Motion # 03-12-17-1

Made By: Josh B.

2nd By: Joey C

Motion

To change the definition of prudent reserve in policy to read as:

"A prudent reserve of two months' worth of ASC's standing fees (expenses) except expenses related to the purchase of literature. Also excluded from prudent reserve are all expenses associated with the Activities Subcommittee (which is held in a separate subsidiary bank account). Prudent Reserve is a monetary amount to be kept in the ASC account in order for the ASC to conduct business without risk of over drafting the account. Prudent reserve is not a set figure to be left untouched; it should be re-evaluated at least annually or as standing fees (expenses) change."

Intent

To provide a clear definition of prudent reserve and its purpose.

Motion # 03-12-17-2

Made By: Josh B.

2nd By: Joey C.

Motion

To reduce the standing fees for Secretary, Treasurer, Literature Chair, PR Chair, Policy Chair, RCM travel expense, VRCC Rep travel expense. The suggested new standing fees are presented below:

- Secretary: \$15 per month
- Treasurer: \$10 per month
- Literature Chair: \$10 per month for printing. Current \$900 standing fee remains the same. Remove \$5 per month for rent and remove \$5 twice yearly for renewing contract for subcommittee meeting space.
- PR Chair: \$100 per quarter for printing meeting lists. Remove \$15 per month for subcommittee meeting space. Remove \$100 per month to cover projects and expenses.
- Policy Chair: \$30 per month
- RCM Travel Expense: \$60 bi-monthly and \$50 once yearly for overnight stay
- VRCC Rep Travel Expense: \$20 bi-monthly. \$100 once yearly for Convention overnight stay

Intent

To reflect actual expenses incurred within each of these positions. Per analysis of monthly expenditures across all ASC positions, the current standing fees appear to be too high. By reducing the standing fees to the suggested amounts, the ASC will be more in line with monthly expenditures incurred resulting in a more accurate prudent reserve.

Motion # 03-12-17-3

Made By: Josh B.

2nd By: Joey C.

Motion

To add a clause at the top of Part II Section D: Disbursement of Funds that states all Standing Fees are disbursed on an As Needed Basis. The clause will read as follows:

- “The Standing Fees presented below will be disbursed on an As Needed basis.”

Intent

To clarify how standing fees are actually disbursed. Our policy implies that checks for standing fees are written to each subcommittee chair each month, which is incorrect. Standing fees are actually disbursed on an As Needed basis. If a subcommittee chair needs to utilize all or a portion of their standing fees either to be reimbursed for expenses already incurred or to make future purchases etc. then a check is written.

Motion # 03-12-17-4

Made By: Josh B.

2nd By: Joey C

Motion

To remove the quarterly \$300 Standing Fee for Special Events (located in Policy at Part II, Section II, Subsection D: Disbursement of Funds, letter L.)

Intent

Historically, this standing fee has not been used and appears to be unnecessary at this time.

Motion # 03-12-17-05

Made By: Josh B.

2nd By: Joey C.

Motion

To add a separate Standing Fee for Rent for Subcommittee Meeting Space. This standing fee is \$15 per month.

Intent

Currently, all subcommittees excluding Activities (Literature, H&I, Public Relations and Policy) meet at one location for a total rent fee of \$15 per month. In our current policy, each subcommittee is allotted separate money for rent space which is inaccurate. This motion will clarify in ASC policy, that the total Subcommittee Rent Fee is \$15 per month.

Nominations for Positions:

Vice Secretary

Policy Chair

Vice Chair

Alt. VRCC Director

Vice Treasurer

Announcements

- CLOSE AND CLEAN UP ***Next ASC will meet Sunday, April 9, 2017 at 2:30pm**
- SERVICE POSITIONS STILL NEED TO BE FILLED: Please let your Homegroups know!